

**MAYOR AND CITY COUNCIL  
CITY OF SEAT PLEASANT  
SPECIAL MEETING  
TUESDAY, JULY 17, 2012  
7:00 P.M.**

**1. OPENING**

**1.1.1 Call to Order**

Council President Porter called the meeting to order at 7:40 p.m.

**1.1.2 Roll Call**

Present: Mayor Eugene Grant (Late Arrival), Councilmember Darrell Hardy, Councilmember Johnie L. Higgs, Sr., Councilmember Kelly Porter, Councilmember Gerald R. Raynor, Sr., Councilmember Elenora Simms, Councilmember Aretha Stephenson, Councilmember Reveral Yeargin

Staff: Vincent Jones, City Administrator, Dashaun N. Lanham, City Clerk

**2. PRESENTATIONS:**

**2.1.1 Chief of Police Recommendation**

- Mayor Grant stated submitted Mr. Chris Cotillo to serve as the Chief of Police to begin work on October 1, 2012 reporting directly to the City Administrator.
- He stated that he was the first choice recommended by the interview panel
- Mayor Grant stated that the applicant has requested an \$80,000 salary. The current budget offers \$70,000. He is requesting that the City provides a onetime signing bonus of \$5,000 and another at the end of 90 days.
- He stated that the panel had an opportunity to hear from Angela Scott, of Ward IV and an officer.
- He stated that the panel recommended that if the Council does not go with your recommendation that they should start the process over.
- He stated that his first priority is to review the secondary employment. He stated that Seat Pleasant comes first.
- Mayor Grant requested that the Council allow the City Administrator to provide a recommendation on the sign-up bonus.
- Council President requested that the City Administrator make certain that the bonus recommendation be submitted to the Council soon.

**2.1.2 State Highway Administration-Update on MD-704 Project**

- Claudine Meyers stated that they will install three crosswalks on Hill Road to the DC Line.
- They have provided the Director of Public Works with a maintenance schedule. It was stated that the project will need more maintenance.
- She stated that they will put 5 foot lanes with a reduction for bicycle lines.
- Claudine stated that she will have the landscape architect present to the Council on the foliage
- She stated that they will not be adding any additional u-turn. They are putting a mid block crossing at the intersection of 69<sup>th</sup> Street and MLK Highway.
- Mayor Grant stated that they just installed a No U-turn sign on MLK Highway at 69<sup>th</sup> Street.
- Councilwoman Stephenson wanted to know if there will be a crosswalk installed for a safety zone.
- Claudine stated that it would be a wider median with a stripe crossing and flashing beacons telling drivers that it is someone in the crossing.
- Councilwoman Simms stated that the work on the median should be attractive. She stated that it would be crosswalk and not a wider median to allow pedestrian to stand on.
- Claudine stated that it would be wider for the pedestrian to cut through.
- Councilwoman Stephenson wanted to know if the sidewalk will be flat for persons in a wheelchair or motorized chair.
- Claudine stated that the project will be ADA compliant. She stated that is why they need an Ordinance for an entryway for the sidewalks.
- Councilman Porter wanted to know the timeline for the project. Claudine stated they will be advertising in September with bids due in November with plans to start in the spring of 2013.
- Ms. Meyers stated that she would check with file to see if there was a different recommendation for the City regarding the raised median.

### **2.1.3 Pepco**

- Tami Watkins stated she has provided the Council with a packet of the status of the Addison Road project
- The project will take approximately 8-10 weeks to complete on Addison Road
- They are replacing poles and wires on the north side of Seat Pleasant Drive
- They had to close the lane as necessary until work is complete.

- Councilman Yeargin stated that he was concerned about the trimming on the trees in the community. He wanted to know if they could replace some of the trees.
- Tami stated that she would like to know the addresses of the concerned residents. She clarified if he wanted the replacement of the trees.
- Mayor Grant stated that his concern as we move forward is proper communication of the work early. This communication should be directed to the City Administrator or Director of Public Works to allow them to inform the Mayor and Council of any expected road closures or work that is being done in the City. We should be notified no later than 24 hours in advance.
- He stated that we need better communication.
- Councilman Porter stated that there is concern with the outages and kick back charges.
- Ms. Watkins stated that if there are any concerns regarding the charges that the residents contact the Public Service Commission.
- Tami Watkins, Public Service Manager provided her contact information to the Mayor and Council.
- Councilwoman Stephenson wanted to know if detours were possible when work is being performed. Mark stated that it is possible and they go according to the traffic control plans. He stated that it should not be a complete road closures at any time.
- Mark wanted to know if the constituents received a letter from Pepco stating that they will be doing work in the area.
- Mayor Grant stated they have not received any letters regarding the work. He stated it is better late than never.

### **3. LEGISLATION**

**3.1.1. Ordinance O-13-01 Park Rules and Regulations 2<sup>nd</sup> Reading.** Ordinance O-13-01 was introduced by the City Council on Monday, July 9, 2012 and the first reading was concluded. The second reading was held on Tuesday, July 17, 2012. It was motioned by Councilmember Stephenson and seconded by Councilmember Hardy to approve Ordinance O-13-01. The motion carried and was unanimously approved.

**3.1.2. Ordinance O-13-02 FY2012-2013 Budget Amendment for Police Vehicles Purchase 2<sup>nd</sup> Reading.** Ordinance O-13-02 was introduced by the City Council on Monday, July 9, 2012 and the first reading was concluded. The second reading was held on Tuesday, July 17, 2012. It was motioned by Councilmember Stephenson and seconded by Councilmember Raynor to

approve Ordinance O-13-02 with amendments. The motion carried and was unanimously approved.

**3.1.3. Resolution R-13-04 Approve the Application and Receipt of Funding for A Community Legacy Grant.** Resolution R-13-04 was introduced by the City Council and read by the City Clerk on Tuesday, July 17, 2012. It was motioned by Councilmember Higgs and seconded by Councilmember Raynor to approve Resolution R-13-04. The carried and was unanimously approved by the Council.

#### **4. NEW BUSINESS**

##### **4.1.1. N-Put Request**

- Mr. Jones read the request from N-Put, Inc to have a race in Seat Pleasant. He recommended that the City Council approve the race on October 20, 2012.
- It was the consensus of the Council to allow N'Put, Inc to hold the 3 mile walk with proper insurance and a signed hold harmless agreement in the City.

##### **4.1.2. September Regular Work Session Meeting Date Revision**

- Council President Porter stated that the September Work Session falls on Holiday. He wanted to know if the Council would agree to meet on Tuesday, September 4, 2012.
- The City Council agreed to have the Regular Work Session on Tuesday, September 4, 2012.

##### **4.1.3. Open Space & Community Legacy Grant**

- Councilman Yeargin stated that he is recommending the City bring the Grant Coordinator on for 30 days to work on the grant.
- The City Council requested the City Administrator to provide a recommendation for the Grant Coordinator contract position by July 20, 2012.

##### **4.1.4. Approve Letter of Intent to Kratos Infrastructure**

- It was motioned by Councilmember Yeargin and seconded by Councilmember Stephenson to approve the Mayor to send the letter of intent to Kratos Infrastructure. The motion carried and was unanimously approved.

#### **5. UNFINISHED BUSINESS**

- **5.1.1. Approval of Contract for Mayoral Special Assistant**


- Mr. Jones stated that the position was advertised and Mayor Grant had recommended Vinnie to continue in that capacity.
- It was motioned by Councilmember Simms and seconded by Councilmember Stephenson to approve the recommendation of the Mayor's Special Assistant. The motion carried and was unanimously approved.
- **5.1.2. I-Con Development Update**
- Mayor Grant stated the attorney for the developer will be contacting the City in three weeks regarding annexing in the City.
- He stated that the library was out, but the retail will be put in. He stated that we need to get back with them on type of retail.
- The site will consist of 5 condominium buildings with 24 hour security. The second building will have the garage, retail and senior housing with 90 units in the building.
- The third building will have 4 stories with parking and medical offices.
- We need to request the Code Enforcement Officer to pull other property owner information to speak with them about annexing into the city.
- The goal is to annex the metro and Wilburn Association then down Central Avenue.
- Councilwoman Stephenson wanted to know if we could have an urgent care facility in the I-Con projects.
- **5.1.4. Farmers Market Update**
- Councilman Yeargin stated that the Ad-hoc committee met on July 13, 2012 to discuss and review the marketing budget.
- The committee agreed to signage costs of \$850.00. This amount includes one farmer and one fixed site sign.
- The committee agreed to have arts and crafts at the cost of \$390.00 the total cost will be \$3,340.
- The committee directed the staff to have a Public Works vehicle at the site to be loaded by the Market staff.
- It was recommended by Councilmember Yeargin and seconded by Councilmember Raynor to approve the Farmers Market Agreement for the 2012 season. The motion carried.
- FOR: Hardy, Higgs, Porter, Raynor, Stephenson and Yeargin
- ABSTAIN: Simms
- AGAINST: None

## 6. ANNOUNCEMENTS

- 6.1.1. Ward II Crime Prevention Training, Wednesday, July 25, 2012, Pleasant Homes Community Room-6810 Greig St., Seat Pleasant, MD 20743 from 6:00pm-8:00pm
- 6.1.2 National Night Out, Tuesday, August 7, 2012, Seat Pleasant Activity Center Rear 5720 Addison Road, Seat Pleasant, MD 20743 from 6:00pm-8:00pm
- 6.1.3 Movie Night, Friday, August 24, 2012, Goodwin Park, 311 68<sup>th</sup> Pl., Seat Pleasant, MD 20743 at 8:00pm

**ADJOURN-** The meeting was adjourned at 9:36p.m.

Submitted by,

  
Dashaun N. Lanham  
City Clerk